

ConText Editorial Services, Inc.

Nancy E. Sixsmith, Editor/Owner
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Freelance Editing, Proofreading, Research

- More than 17 years of editorial and publishing experience
- Proven skills in copyediting, translation (ESL) editing, developmental editing, substantive editing, proofreading, and research
- Advanced degree in Library and Information Science

REPRESENTATIVE CLIENT LIST

Addison-Wesley	McGraw-Hill
Alpha Books	Macmillan Publishing
America Online	Macromedia Press
Apress	Microsoft Press
Asian Development Bank	New Riders
Atomic Dog	No Starch Press
Brady Books	NTP Software
Cisco Press	Osborne
Cisco Learning Institute Press	Peachpit
Corwin Press	Pearson Education
Course Technology	Prentice Hall
Coriolis Group	Que Corporation
Eli Lilly	Que Education and Training
Elsevier	Ragged Mountain Press
Friends of ED	Safari
Gearhead Press	Sage Publications
Indiana University Creative Services	Sams
Indiana University Philanthropy Dept.	Simon & Schuster
Indiana University Press	South-Western
International Center	Springer SBM
InformIT Online	Sybex
International Marine Press	Thomson
JIST	Wiley

EXPERIENCE

- 1998– CONTEXT EDITORIAL SERVICES, INC., Bloomington, IN
- Owner/editor: freelance editorial services business
 - Extensive copyediting, project editing, developmental editing, writing, research, and proofreading experience
- 1997–98 WORDLINK, Champaign, IL
- Technical writer/editor
 - Wrote and edited online help and computer-based training
- 1990–97 MACMILLAN PUBLISHING/PEARSON, Indianapolis, IN
- Positions included copyeditor, project editor, developmental editor, senior editor, and managing editor
 - Worked with authors, developers, technical reviewers, and other subject matter experts to conceptualize projects
 - Developed project goals, outlines, schedules, and contents
 - Edited and managed manuscripts through writing, development, editing, and production
- 1988–90 INDIANA YOUTH INSTITUTE, Indianapolis, IN
- Created and maintained online Resource Center
 - Wrote, edited, and produced institute's statewide newsletter
- 1983–88 HAMILTON EAST PUBLIC LIBRARY
- Set up and maintained children's and reference departments
 - Catalogued and classified library materials

EDUCATION

UNIVERSITY OF ILLINOIS
Urbana, IL

M.S. Library and Information Science
B.A. Spanish/French (High Honors)

PROFESSIONAL MEMBERSHIPS

Editorial Freelancers Association (EFA)
Editors' Association of Canada/ Association canadienne des reviseurs (EAC)
Copyediting-L
Freelancers Union

*****References available on request*****